

To: Councillors John Andreotti, Natalie Higgins, Jacqueline Jackson, Carrie Payne,
Tom Payne (Chair), Brian Sullivan

You are summoned to attend this Parish Council meeting to transact the following business:

Ordinary Parish Council Meeting

Wednesday 1st July 2026 at 8pm in Allen's Green Village Hall

Public and press are welcome to attend. Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, they may be excluded for the discussion of confidential business. Please note that Public participation is not permitted, except during the time designated for public comments. Issues of concern will be taken into account where they fall within the Parish Council's jurisdiction, or forwarded to the appropriate agency.



Signed: Colin Marks, Proper Officer and Clerk to High Wych Parish Council

Date: 25th June 2026

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

26.051 To receive and accept apologies for absence

26.052 Declarations of Interest and dispensations

1. To receive declarations of interest on agenda items (*including non-pecuniary*).
2. To receive members' requests for dispensations for declarable interests, and
To consider requests for dispensation as appropriate.

26.053 To consider co-option application to fill a casual vacancy

26.054 To approve Minutes of May Parish Council Meetings:

1. Annual Parish Council Meeting 13th May 2026
2. Ordinary Parish Council Meeting 13th May 2026

To consider suspending the Meeting for Public Comments

26.055 Chairman's Announcements

26.056 Neighbourhood Police

1. Crime report

26.057 County and District Councillors' reports

26.058 Planning

1. New Planning Applications received

NONE		
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2. Decision Notices (for information only): See APPENDIX A below

3. Other planning matters:

1. To consider any late planning applications and other planning matters

26.059 Finance

1. To receive cashbook accounts at 31st May
2. To approve bank reconciliation at 31st May
3. Performance against budget at 31st May
4.
 1. To approve the new HMRC mileage rate allowance
 2. Clerk's expenses June/July
 3. To approve payments for 1st July as at 25th June
5. To note the 30-working day period for the Exercise of Public Rights, 3 June to 14 July, is in place
6. To note the 2025/26 AGAR was submitted to the auditor on 20th May

26.060 1. Highways

1. Blounts Lane speeding concerns - Cllr E Buckmaster update

2. Footpaths and Public Rights of Way

1. To consider any issues raised

3. Other Parish Matters

1. High Wych Memorial Hall and car park:
 1. Update on moving PC records from HWMH to AGVH
 2. Car park access road maintenance responsibility
 3. To consider car parking issues raised by HWMH trustees
2. To consider other matters
 1. Dead tree in High Wych Lane and saplings available for planting
 2. New domain and email addresses: update
 3. To consider cost of installing perimeter bollards on Village Greens
 4. 1. To consider appointing new contractor for litter/dog bin emptying
 - (i) EHDC quote
 - (ii) Alan Felstead quote
 2. To agree purchase of litter bags for contractor
 3. To consider obtaining "Biffa-type" bin and agree location
 5. To approve Clerk's annual summer leave 10th to 21st August
3. Updates: (i) Removal of flower/plant holder at the corner of the play area
 (ii) Car park: yellow Lines to identify accessible parking
 (iii) "Please move" notice on cars left in Car Park

26.061 1. Playing fields, buildings and Village Greens**1. Harlow Theatre Company**

1. Update on any issues

2. Play area

1. Swings seat cover disintegrating: Warranty cover report

2. Allotments :

1. To receive report
2. To ratify hedge/fence repair following fire
3. To consider quote for trimming allotments boundary hedge before Scarecrow Festival

26.062 Correspondence: To note correspondence received (*for information only, unless indicated*)

- HW Memorial Hall access road ownership/maintenance responsibility (26.060.3.1.2)
- HWMH Trustees: Car park issues (26.060.3.1.3)
- HCC: High Wych Lane closure 14-16 June
- Parishioner: report of dead tree in High Wych Lane and offer of saplings for planting (26.060.3.2.1)

26.063 Late items and other items for inclusion on future agendas

1. To note items received too late for inclusion on this agenda
2. Order Christmas tree in tub for Broadfields (September agenda)
3. To receive any other items for future agendas

26.064 Date and venue of next Meetings:

16th September High Wych Memorial Hall; 18th November Allen's Green Village Hall;
 20th January 2027 High Wych Memorial Hall

APPENDIX Agenda item 26.058.2

Planning Decision Notices (as at 25th June, for information only)

3/26/0228/HH	Templewood, High Wych Road: Two storey front porch extension, raising of ridge height and adding 3 dormers to front elevation and fenestration alterations	REFUSED
3/26/0710/ARPN	4 Pole Hole Farm: Prior approval application (Part 3, Class Q) for change of use and conversion of existing agricultural barn to create 1 x 3-bed dwelling and associated operational development	Awaited
3/26/0531/HH	Bonnys Row: Two storey side extension and part single/part two storey rear extension, relocation of the front door and storm porch and alterations to fenestration	Awaited
3/26/0247/HH	1 Stepped Gable Mews, High Wych Lane: Replacement windows and doors	Awaited
3/25/1578/FUL	Little Toad Hall, 3 Trimms Green: Demolish sheds; site a mobile holiday home and new boundary fence	Awaited